

## **MINUTES**

**Mississippi State Board of Examiners for Licensed Professional Counselors  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 39201**

**Special Called Board Meeting via Teleconference  
Thursday August 2, 2018**

### **Board Members Present**

Dr. Richard Strebeck, Chair, Congressional District-At-Large  
Dr. Kimberly Elam Sallis, Congressional District I  
Steven Rollins Stafford, Congressional District III

### **Others Present**

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General  
LeeAnn Mordecai, Board Executive Director

### **I. Call to Order**

The Special Called Teleconference Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:03 a.m. by Dr. Richard Strebeck, Chair ("Chair") on Thursday, August 2, 2018. The meeting was held via teleconference and was available for public attendance and participation at the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. The purposes of the special called teleconference meeting were to review the revision of the Rules and Regulations, review the Jurisprudence Examination, discuss the MCA conference presentation, discuss the LPC-S presentation, review the P-LPC questions and concerns, and to conduct general Board operations. A roll call of Board members was taken and a quorum was present.

### **II. Board Operations**

#### **A. Minutes Approval**

It was motioned by Stafford, seconded by Strebeck, and unanimously agreed that minutes of the Tuesday, July 10, 2018, Board meeting for the purpose of discussing and revising Board Rules and Regulations to align with House Bill 708 be approved.

## **B. Financial Matters**

### **1. Outstanding Invoices for Payment**

There were no outstanding invoices for payment presented. It was discussed that all invoices for payment be routed through the Board office before request for payment is made through the accounting agency.

### **2. MCA Conference Registration and Travel**

The Board discussed the MCA Conference. The Board requested Ms. Mordecai to check hotel rates at the South Beach Biloxi and the Beau Rivage. It was motioned by Stafford and seconded by Strebeck to approve travel expenses to the conference including hotel, full conference registration, and mileage. After discussion, the motion was amended by Sallis to include meals at the state per diem rate for Thursday and Friday. The amended motioned was seconded by Strebeck. Motion carried unanimously as amended.

The Board also discussed a meeting space for the afternoon of Thursday, November 8, 2018, at either the conference location or the hotel location for the purpose of setting a Board meeting.

## **III. Old Business**

### **A. Rules and Regulations for House Bill (HB) 708**

The Board reviewed comments as submitted on the revised Rules and Regulations for House Bill (HB) 708. The on-site supervisor must be an LPC. Declaration of Practice must be received for each post graduate agreement and site/facility.

The Board discussed background checks and determined that the Board will only accept fingerprints/background checks conducted after July 1, 2018.

### **B. Jurisprudence Exam**

The Board reviewed the example examination presented by NBCC and the comments made by the individual Board members. It was requested by the Board that Ms. Mordecai send the comments provided by the Board to NBCC.

### **C. NBCC Contract**

The Board discussed the current contract with NBCC regarding examinations. It was motioned by Stafford, seconded by Strebeck, and unanimously agreed to amend the NBCC Test Administration Contract to allow NBCC/CCE to make decisions on ADA accommodations for NCE/NCMHCE examinees which will take this responsibility from the Board.

#### **D. MCA Presentation/LPC-S Update Session**

The Board has previously discussed measures that would require those who hold the LPC-S credential to attend periodic mandatory training sessions. Sessions will serve as a refresher course that outlines current Board policies. Trainings may be presented by either former or current LPC Board members. Attendees will be awarded a free CEU. The Board will discuss the MCA presentation at a later date. It was decided by the Board that the LPC-S update information will be presented as the second part of the MCA presentation. The Board will develop the content of the LPC-S Update Session prior to contacting entities for presentation. Further discussion to be held.

#### **E. P-LPC FAQ**

No discussion held.

#### **F. Declaration of Practices for Transitional Cohorts**

The Board affirmed the Declaration of Practice is required for all P-LPC applicants which includes the Transitional Cohort as the Declaration of Practice reflects informed consent which is consistent with the 2014 Code of Ethics (A.2).

### **IV. New Business**

#### **A. Supervisees in Database without Online Agreements**

The Board discussed supervisees who are in the LPC database who do not have online agreements for supervision. The Board determined that they are not considered a member of the Transitional Cohort

### **V. Next Meeting**

#### **Regular Meeting of the Board**

Thursday, August 16, 2018, 9:00 a.m.  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 38901

#### **Regular Meeting of the Board**

Monday, September 24, 2018, 12:00 p.m.  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 38901

**Special Called Meeting of the Board**

Tuesday, September 25, 2018, 8:00 a.m.

Robert E. Lee Building

239 North Lamar Street, Suite 402

Jackson, MS 39201

Purpose of Special Called Meeting of the Board is Administrative Hearings

**VI. Adjourn**

It was motioned by Strebeck, seconded by Sallis, and unanimously agreed that the Board meeting adjourn. The meeting was adjourned at 11:38 a.m. by Strebeck.

Approved this the 16th day of August, 2018.

/s/

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Board Chair

/s/

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Board Member